BELBARI MULTIPLE CAMPUS

बेलबारी बहुमुखी क्याम्पस

Belbari Morang (Nepal)   फोन न: ०२१-४३४३१५

Let/No/ प.सं.२०८१/०८२

Ref.No./च.न: 265

मिति २०८१/११/२३

विषयः **Invitation for Bids**

Belbari Multiple Campus
Belbari 3 morang ,Nepal
Date: 2081/11/23
Bid No: 003

Belbari Multiple Campus invites sealed bids from eligible and qualified vendors for the development, deployment, and maintenance of a Higher Education Management Information System (HEMIS) in accordance with the guidelines set by the University Grants Commission (UGC), Nepal. The system should be integrated, modular, and capable of real-time data synchronization with the University HEMIS and UGC HEMIS.

1. Scope of Work:

- Developing and implementing a web-based HEMIS with all required modules.
- Ensuring seamless integration with the University HEMIS and UGC HEMIS for real-time data synchronization.
- Providing a fully functional dynamics website Development and Link it to the HEMIS
- Implementing a Learning Management System (LMS) using Module
- Generating executive reports in the UGC-suggested format.
- Training campus staff on system operation and maintenance.

2. Key Functional Modules:

1. EMIS as required by the UGC
2. Campus Registration Module
3. Student Management Module
4. Student Graduation Module
5. Program Management
6. Campus Infrastructure Management
7. HR Module
8. Student Financial Module
9. HEMIS Reporting & Analytics Module

CAMPUS CHIEF
Belbari Multiple Campus

पाना-१

10. User Management & Access Control
11. Data Migration & Synchronization
12. System Security & Backup
13. Third Party API Integration: LMS Financial tools and government data base
14. Accounting Package
15. Store Management Package
16. Research Management Package
17. Library Management Module/E-library
18. Teaching Plan Package
19. Examination Management Module
20. Annual Plan Package
21. Calendar Package
22. Extra Activities Package
23. Class Routine Package
24. Student Dropout package

3. Eligibility Criteria:

- Must be a registered IT firm with experience in developing Education Management Information Systems (EMIS/HEMIS).
- Proven track record of successful HEMIS/EMIS deployment in academic institutions.
- Minimum of three years of relevant experience in software development and deployment.
- Must have qualified IT professionals (system developers, database administrators, security experts).
- Ability to provide comprehensive user training and technical support.

4. Submission Requirements:

- Eligible vendors are requested to submit their sealed bids along with the necessary sealed documents physically.
- **Required documents:**
  - Technical and financial proposal.
  - Company registration, VAT/PAN certificate.
  - Portfolio of previous similar work.
  - Proposed project timeline and methodology.
  - Security measures, backup, and maintenance strategy.

5. Important Dates:
• Submission Deadline: 2081/12/01
• Opening Date: 2081/12/01 Time 2 pm
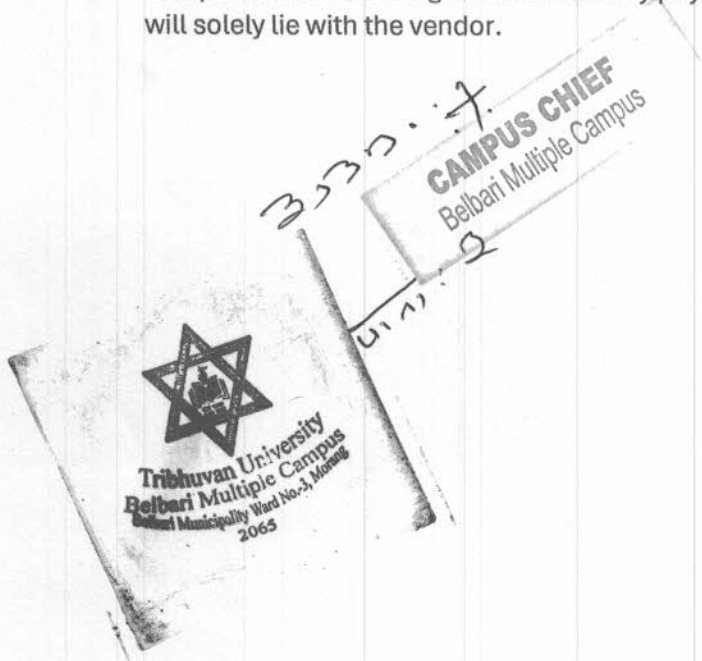Expected Project completion: 2081.12.13

6. Submission Address: Belbari Multiple Campus belbari 3

Email : belbaricampus772@gmail.com>

Campus reserves the right to accept or reject any or all bids without assigning any reason.

Note: The works related to this bid will be operated through the performance grant amount provided by the University Grants Commission (UGC). Therefore, the University Grants Commission must accept the work and provide the grant before any payment can be made. If the University Grants Commission does not accept the work and the grant is not made available, the campus will not be obligated to make any payment for the work. In such a case, the responsibility will solely lie with the vendor.

CAMPUS CHIEF
Belbari Multiple Campus

Tribhuvan University
Belbari Multiple Campus
Belbari Municipality Ward No.3, Morang
2065

भूपेन्द्रप्रसाद कोइराला
क्याम्पस प्रमुख

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बेलबारी बहुमुखी क्याम्पस